

DAVAO DOCTORS HOSPITAL (CLINICA HILARIO), INC.  
118 E. Quirino Avenue, Davao City

**STOCKHOLDER'S DATA CHANGE REQUEST FORM**

**PLEASE READ THE INSTRUCTIONS BELOW BEFORE ACCOMPLISHING THIS FORM. PLEASE PRINT ALL INFORMATION LEGIBLY. DO NOT USE PENCIL. IN CASE OF CO-OWNERS, WRITE ALL THE NAMES OF THE CO-OWNERS AS THEY APPEAR ON THE STOCK CERTIFICATE.**

LAST NAME	FIRST NAME	MIDDLE NAME
BUSINESS ADDRESS		PHONE NO.
RESIDENCE ADDRESS		PHONE NO.
E-MAIL ADDRESS		MOBILE NO.

**TYPE OF DATA CHANGE**

<input type="checkbox"/> <b>CORRECTION OF NAME</b>	FROM	TO
LAST NAME		
FIRST NAME		
MIDDLE NAME		
<input type="checkbox"/> <b>CHANGE OF CIVIL STATUS</b>	FROM	TO
SINGLE TO MARRIED		
MARRIED TO RE-MARRIED		
REVERT FR. MARRIED TO SINGLE		
<input type="checkbox"/> <b>CHANGE OF MAILING ADDRESS</b>		
<input type="checkbox"/> <b>CHANGE OF CONTACT NUMBER</b>		

**CERTIFICATION**

I CERTIFY THAT THE INFORMATION PROVIDED IN THIS FORM ARE TRUE AND CORRECT.

PRINTED NAME	SIGNATURE	DATE
--------------	-----------	------

<b>DDH USE ONLY:</b> RECEIVED BY: _____ Date: _____ REMARKS/NOTES: _____
--

- INSTRUCTIONS**
1. FILL OUT FORM IN TWO (2) COPIES.
  2. INDICATE "N/A" OR "NOT APPLICABLE" IF THE REQUIRED DATA IS NOT APPLICABLE.
  3. SUBMIT THE FORMS TOGETHER WITH THE ORIGINAL/CERTIFIED TRUE COPY AND PHOTOCOPY OF THE FOLLOWING REQUIRED DOCUMENTS:
    - A. FOR CORRECTION OF NAME
      - A.1. BIRTH CERTIFICATE OR ANY TWO VALID GOVERNMENT I.Ds.
    - B. FOR CHANGE OF CIVIL STATUS
      - B.1. MARRIAGE CONTRACT
      - B.2. CERTIFICATE OF FINAL JUDGMENT IF MARRIAGE IS NULLIFIED OR ANNULLED

## DATA PRIVACY CONSENT

I hereby agree, consent, and authorize Davao Doctors Hospital (DDH), its directors, officers, employees, authorized representatives or third parties, to collect, use, dispose, transfer, store, obtain, record, share, update, modify, monitor, and/or process my confidential information, personal information, and sensitive personal information (Personal Data), in accordance with R.A. No. 10173 (The Data Privacy Act of 2012) and its implementing rules and regulations and any of its amendments.

I hereby agree that said Personal Data shall not be shared to third parties outside of DDH, except in special circumstances where I have given my specific consent or as required by laws, rules, or regulations. I acknowledge that the DDH has been required to implement its own data privacy program to secure and keep my information confidential in accordance with law. Said personal data shall be stored in the stock transfer registry system of DDH, with a retention of period up to ten (10) years or such period as the law or the rules required.

I acknowledge that I am afforded certain rights in relation to my Personal Data, such as the right to object or withdraw my consent and/or edit my consent preference at any time.

I understand, acknowledge, and confirm of my awareness of the numerous risks inherent and associated in conveying my instructions to DDH, including the written instructions delivered to or received by DDH via email (including but not limited to damages incurred as a result of interception of any email, failure of any encryption of any attachment to an email, viruses within the machine/terminal used by me, lack of clarity in the email instructions, and any risk associated with DDH processing a forged/tampered e-mail instruction in good faith) and hereby confirm my acceptance of all risks and unconditionally agree that all risks shall be borne by me and DDH shall not be liable for any losses or damages arising as a consequence of DDH acting on any e-mail instructions by me or purporting to be from me received by DDH via e-mail.

---

Stockholder's Name and Signature

---

Date Signed